



Real Estate Specialists

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remsrealestate.com

APPLICATION PROCESS

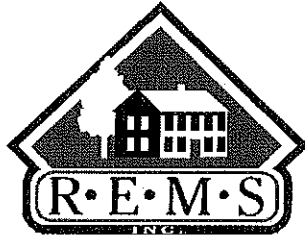
Dear Prospective Applicant:

It is a pleasure for you to consider REMS as your real estate specialist. We look forward to serving you. In an effort to better assist with your rental experience the following documents are required when you return your application:

- Completed and signed Application included in this package
- **\$100 Application Fee** (If more than 1 adult to qualify, \$100.00 each).
CERTIFIED FUNDS ONLY!
- Valid Driver's License or State ID Required.
- Social Security Card.
- Proof of income (4) current pay stubs SSI, Bank Statement)
- Previous rental history required. (And will be verified).
- \$400.00 Non Refundable Holding Deposit requires 24 hours upon approval.
(Non-Refundable)

We thank you for your interest in REMS and welcome to your new home.....

The REMS Management Team



'Real Estate Specialists'

Commercial Lease Application

Personal Information					
Applicant					
Last Name	First Name	M.I.	SS#	Driver's License #	DOB
Phone #	Cell #		Work #	e-mail Address	
Co Applicant					
Last Name	First Name	M.I.	SS#	Driver's License #	DOB
Phone #	Cell #		Work #	e-mail Address	
Relationship to Applicant					
Business Information					
Property Applying For					
Type of Business	Name of Business			Lease Term Requested	
Description of Service Provided					
Residence History					
Current Address					
Address					
City	State		Zip Code		
Length at Address	Own or Rent				
Current Landlord/Mortgage Company					
Name	Phone		Address		Payment
Reason for moving					
Are your payments current?			Late payments in 24 months		
How far behind currently?			How far behind have you been?		

How much security deposit is held by current landlord?

Previous Address (if less than two years)

Address

City State Zip Code

Length at Address Own or Rent

Previous Landlord/Mortgage Company

Name	Phone	Address	Payment

Reason for moving

How far behind have you been?

Have you ever broken a lease, refused to pay rent, or had security deposit withheld?

Please explain

Have you ever been evicted or asked to leave a rental unit?

Please explain

Income / Employment

Applicant

Current Employer

Address

Gross Monthly Salary Position

Self-Employed or Salary Employment Length

Phone Number Full or Part Time

Previous Employer

Address

Gross Monthly Salary Position

Self-Employed or Salary Dates of Employment

Phone Number Full or Part Time

Other Income

Co-Applicant

Current Employer

Address

Gross Monthly Salary Position

Self-Employed or Salary Employment Length

Phone Number Full or Part Time

Previous Employer

Address

Gross Monthly Salary Position

Self-Employed or Salary Dates of Employment

Phone Number		Full or Part Time	
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Other Income	
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Assets/Expenses

Applicant

Banking Institution			
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Average Checking Balance		Savings Balance	
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Retirement Account Balance		Other Liquid Assets	
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Monthly Expenses

Creditor	Balance	Monthly Payment	Type of Account (Credit/Installment/Mtg)

Co-Applicant

Banking Institution			
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Average Checking Balance		Savings Balance	
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Retirement Account Balance		Other Liquid Assets	
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Monthly Expenses

Creditor	Balance	Monthly Payment	Type of Account (Credit/Installment/Mtg)

References

Business Trade

Business Name / Contact Person	Phone Number	Contact Name	Email

Nature of Business	Business Address

Business Name / Contact Person	Phone Number	Contact Name	Email

Nature of Business	Business Address

Professional / Personal

Name	Phone Number	Relationship	Length Known

Address			
Name	Phone Number	Relationship	Length Known
Address			

Documentation

_____ Driver's license or picture ID card

_____ Social Security card

_____ Three of your most recent pay stubs from each source of income

_____ Voided check to verify checking account

_____ Copy of current utility bills

_____ If self-employed, last year's schedule C and proof of current employment.

_____ Landlord Verification

A \$100.00 application fee is charged for the purpose of verifying information furnished on this application. By signing below, you represent that the information provided is true. You also authorize R.E.M.S. to contact any references, obtain your credit report, and verify employment. The \$100.00 application fee is only refundable if the applicant meets the minimum qualifications, but is not selected because they are not the earliest qualified applicant.

The applicant hereby acknowledges this application will become part of the lease agreement when approved.

If any information is found to be false, the application will be rejected and any subsequent rental agreement becomes void. False and/or misleading statements will be sufficient reason for immediate eviction and loss of security deposit.

*****Ask about our tenant referral program. You may be eligible to receive a referral credit.*****

The following Person(s) may be interested in renting a home:

_____ Phone: _____

_____ Phone: _____

Applicant signature _____

Date _____

Co-Applicant Signature _____

Date _____





EQUAL HOUSING
OPPORTUNITY